

Joint Task Force working program March 2005

March 2005							April 2005						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

4 Friday

8:30 AM 10:30 AM

Informal Prep meeting for MARD 5YP

*Discuss & agree on a Joint Task Force:
(i) a synthesis report of detailed recommendations from donors on the 5 year plan; and (ii) a logical framework for the 5 year plan*

7 Monday

MARD & Donors nominate Joint TF members

Donors comment MARD 2nd Draft 5YP

8 Tuesday

MARD & Donors nominate Joint TF members

Donors comment MARD 2nd Draft 5YP

9 Wednesday

MARD & Donors nominate Joint TF members

Donors comment MARD 2nd Draft 5YP

10 Thursday

8:30 AM 5:30 PM

5YP TF first meeting

*- Task Force working programme for 10 - 11 March 2005;
- Comments from several donors;
- 2nd Draft MARD Work Plan;
- List of the Joint Task Force members (Attached)*

11 Friday

Donors comment MARD 2nd Draft 5YP

Joint Task Force in process 1 (10 Mar - 18 Mar)

Tasks:

*- Synthesis Report on Donor Comments & Exe Sum;
- Revise MARD 5YP Logframe;
- Prepare for 18 Mar Consultation Workshop and follow-up actions;
- Coordination activities.*

Method:

*- 3 Sub TFs (logframe of MARD 5YP, prep of WS, Synthesis Report);
- TF members & key donors discuss and share results via email;
- Special meetings with key Depts & MARD leaders;
- Consultation workshop.*

12:30 PM 1:00 PM

Completion of Synthesis Report & Exe Sum

Reports circulated by ISG Sec

14 Monday

Joint Task Force in process 1 (10 Mar - 18 Mar)

11:30 AM 12:00 PM

Donor lucheon for MARD 5YP

Donor Joint Statement on MARD 5YP based on the Synthesis Report and Exe Sum

15 Tuesday

Joint Task Force in process 1 (10 Mar - 18 Mar)

16 Wednesday

Joint Task Force in process 1 (10 Mar - 18 Mar)

17 Thursday

Joint Task Force in process 1 (10 Mar - 18 Mar)

2:00 PM

7:00 PM

Workshop preparation completed

Workshop documents:

1. *Agriculture and Rural Development 5 Year Plan Logframe (last updated 17 March 2005)*
 2. *Joint Statement of Comments from a number of International Donors on the Second Draft of MARD's 5-Year Plan (2006-2010)*
 3. *Executive Summary: International Partner Comments on Second Draft of MARD's 5-Year Plan (2006-2010)*
 4. *Synthesis Report International Partner Comments on Second Draft of MARD's 5-Year Plan (2006-2010)*
 5. *Second Draft of MARD's 5-Year Plan (2006-2010) (The 5-year plan for Agricultural and Rural Sector 2006 –2010 with logframe)*
 6. *Draft report on Plan for the Development of Agriculture and Rural Areas for the 5-year period of 2006-2010 (Traditional version of MARD's 5-Year Plan)*
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18 Friday

Joint Task Force in process 1 (10 Mar - 18 Mar)

8:00 AM

12:30 PM

MARD – Donor Consultation Workshop

Strong commitments of MARD and MPI leadership as well as donors:

- *New planning process to be applied at different levels: sector, sub-sector, MARD departments, and DARDs;*
 - *Continue wide consultation and transparency.*
-

21 Monday

1:30 PM

5:00 PM

5YP Task Force meeting

- *Minutes of 18 Mar workshop,*
 - *Working schedule of the Joint Task Force up to 25 Mar and later on until MARD 5YP completed (?),*
 - *The best way for the Task Force to help MARD and donors (?).*
-

22 Tuesday

Joint Task Force in process 2 (21 Mar - 31 Mar)

Tasks:

- *Finalize MARD 5YP -> 3rd Draft 5YP,*
- *Support development of MARD dep'ts. 5YP and Annual Plan of Operation for 2006*
- *Develop strategic planning capacity for MARD by introducing a planning cycle (trainings for depts. planners may be needed),*
- *Recommend MARD & donors on follow-up actions.*

Method:

- *3 Sub TFs:*

- ✓ **Sub TF 1** *to Finalize FYP based on the latest version Logframe and inputs from MARD and its dep'ts (Mr Ha, Mr Rob Swinkels, and other if needed)*
- ✓ **Sub TF 2** *to Develop the Forest Sector FYP based on the latest version Logframe and inputs from forest-related dep'ts (Ms Van, Ms Paula, and other if needed)*
- ✓ **Sub TF 3** *to Develop the Water Sector FYP based on the latest version Logframe and inputs from water-related dep'ts (Mr Khanh, Mr Jens, and other if needed)*

- *Other TF members discuss, comment, and share results via email,*
 - *Meetings & consultations with specific Dep'ts and MARD leaders,*
-

23 Wednesday

Joint Task Force in process 2 (21 Mar - 31 Mar)

24 Thursday

Joint Task Force in process 2 (21 Mar - 31 Mar)

25 Friday

Joint Task Force in process 2 (21 Mar - 31 Mar)

**Completion of 3rd Draft MARD 5YP and the two pilot sector FYPs
(Forestry and Water)**

5YP Task Force meeting

Review:

- 3rd Draft MARD 5YP,
 - Pilot MARD Dept/Sector 5YPs,
 - Examine possibility to apply in other dep'ts/sectors.
-

28 Monday

Joint Task Force in process 2 (21 Mar - 31 Mar)

29 Tuesday

Joint Task Force in process 2 (21 Mar - 31 Mar)

30 Wednesday

Joint Task Force in process 2 (21 Mar - 31 Mar)

31 Thursday

Joint Task Force in process 2 (21 Mar - 31 Mar)

Completion of MARD 5YP and some sector FYPs

8:30 AM

11:30 AM

5YP Task Force Final Meeting

Task Completion

Presentation of results