

MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT **SOCIALIST REPUBLIC OF VIETNAM**
Independence – Freedom - Happiness

No: 118/2003/QD/BNN

Hanoi, 3rd November 2003

Decision by the Minister of MARD on Functions, tasks, powers and organizational arrangements of the National Agriculture Extension Center

THE MINISTER OF MINISTRY OF AGRICULTURE & RURAL DEVELOPMENT

Pursuant to Decree 86/2003/ND-CP dated 18th July, 2003 of the government on the functions, tasks, powers, and organizational arrangements of MARD;

Pursuant to Decree 13/CP dated 2nd March 1993 of the government on agriculture extension;

Considering the proposals of the Director General of Personnel Department

DECIDES

Article 1. Position and Functions

The National Agriculture Extension Center is a public service delivery unit under MARD to perform agriculture, forestry, salt industry extension and encourage rural development (hereafter called generally agriculture extension) over the country in order to guide and support farmers to develop agriculture and rural areas.

The Center has legal status, performance budget, and its own seal and account based on the legislations.

The Center's headquarter is located in Ha Noi city.

Article 2. Tasks

1. Formulate and submit Ministry legal documents; agriculture extension policies in order to support farmers: poverty reduction; strengthening key competitiveness; developing cooperative models, and communes of new rural development.
2. Synthesize long-time, 5-year, annual plans, propose budget plan for agriculture extension projects and submit to Ministry based on regulations. Guide the implementation of the approved programs, projects based on assignment and decentralization.
3. To be a clue in signing contracts; organizing the implementation of assigned agriculture extension projects; transferring new technologies and disseminating widely selected agriculture extension models.
4. To be entitled to sign and implement joint-contracts, cooperation contracts in agriculture extension services with organizations, individuals; to be responsible for efficiency of agriculture extension projects that are directly implemented by the Center based on the legislations.
5. Guide the organization and performance of agriculture extension activities in complying with the social-economic features of each region in the country.
6. Develop programs, curriculums, guide technical and skills training for agriculture extension staffs and farmers.

7. Organize or participate in workshops, competitions, exhibitions, fairs, study tours relating to agriculture extension.
8. Implement international cooperation in agriculture extension based on the legislations.
9. Manage and use the assigned assets, materials, fundings, labour, and other resources based on the regulations.
10. Monitor, assess, synthesize, and report results of the programs, projects during their implementation.
11. Other duties upon Minister's assignments.

Article 3. Organizational Arrangements

1. Directorate of the Department

The directorate consists of the Director General and Deputy General Directors appointed by the Minister of MARD.

The Director General conducts activities of the center, responsible to the Minister of MARD and the legislations for the center's tasks and activities assigned.

The Deputy General Directors assist the Director General, responsible to the Director General and the legislations for the implementation of tasks assigned. Number of the Deputy General Directors is not over 3. In case this number is higher, it is required to report the Minister.

2. Organization of the center

- a) Administration Section (including finance)
- b) Forestry Extension Section
- c) Livestock and Agriculture Extension Section.
- d) Cooperative and Rural Industries Development Section.
- d) Information- Training Section.

The Director General shall regulate duties, arrange staffs, and define working regulations of the sections based on the legislations; develop a working regulation of the Center to submit the Minister for approval and organize the implementation.

Article 4. Finance Management

1. Funding for salary and performance of the Center is allocated as regulated for other state administration units until receiving the State's approval of deduction from management funds of agriculture extension projects, programs and activities implemented by the Center.
2. The Center is responsible for management, making a balance and performance evaluation of the Center based on the legislations.

Article 5. Valid for Implementation

This Decision will be effective after 15 days from the day it is published on the Official Gazette; all the previous regulations contrary to this decision become annulled.

Article 5. Responsibilities for implementation

1. The Director General of the Department of Agriculture and Forestry Extension Center, Director of Central Agriculture Extension Center shall be responsible to transfer the existing status of the Central Agriculture Extension Center to the General Director of the National Agriculture Extension Center.

2. The Director General of the National Agriculture Extension Center, Chief of MARD's Office, Director General of Personnel Organization, heads of relevant agencies in MARD shall be responsible to implement this Decision./.

Recipients:

- as Article 6
- Ministries/ central agencies
- DARD
- Government Official
Gazette.
- Luru VT+TCCB.

**MINISTER OF AGRICULTURE AND RURAL
DEVELOPMENT**

(signed)

Le Huy Ngo