

**MINISTRY OF AGRICULTURE
AND RURAL DEVELOPMENT**

No:89/2003/QĐ-BNN

**SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness**

Hanoi, September 4th, 2003

**DECISION OF MINISTER OF MINISTRY OF AGRICULTURE AND RURAL
DEVELOPMENT**

**Specifying the function, responsibility, authorities and apparatus organization of Veterinary
Department**

MINISTER OF MARD

Pursuant to the Veterinary Ordinance dated 1993;
Pursuant to Decree no 86/2003/ND-CP dated July 18, 2003 of the Government defining
function, tasks, authorities and organizational structure of MARD;

Pursuant to the Article 19 of the Decree no 86/2002/ND-CP dated November 5th, 2002 of the
Government, specifying function, tasks, authorities and organizational structure of ministries and
ministerial agencies;

Regarding the proposal made by the Director of Department of Organization and Personnel,

DECIDES:

Article 1: Position and function

Veterinary Department is the MARD affiliated agency responsible for performing the function
of state management and veterinary inspection in the whole nation.

The Department has its legal entity, own seal, operational fund and its account is opened in
accordance with legal regulations.

The Department has its headquarter based in Hanoi.

Article 2: Tasks and authorities:

The Veterinary Department has to assume the tasks and authorities assigned by the Minister as follows:

1. Submit to the Minister the law project, ordinance project, legal normative document draft
regarding veterinary under the assignment of the Minister.
2. Present the Minister the strategy, planning, policies, 5-year and annual plan, programs, project,
proposals, professional management regulations under the Department's management scope in
accordance with the assignment of the Minister.
3. Issue documents on management professions, technical guidance as assigned by the Minister
4. Organize to guide, direct, review and take responsibility in practicing legal normative
documents, strategy, planning, plans, programs, projects, standards, processes, economic-
technical norm for veterinary profession as approved and law dissemination, education on the
veterinary professions of the Department.
5. On the veterinary profession management:
 - a. Regarding animal diseases prevention and control:
 - State management for investigating the animal diseases situation and
agricultural animal diseases control and prevention
 - Management of diagnosing, identifying, monitoring diseases; guidance for
developing the disease-free area and units.
 - Review and distribute periodical disease check, review veterinary sanitation in
animal varieties units, animal food producing units;
 - Steer the animal diseases control and prevention;

- Submit the Minister to publicize the diseases list that needs periodically checked and compulsorily inoculated; publicize, de-publicize diseases or new diseases appearing in Vietnam that are dangerous for animals; publicize diseases list and toxic substances that need examining, ban the killing of disease infected animals in each period in accordance with the legal regulations.
 - b. Regarding animal quarantine:
 - State management on agricultural and forestry animal quarantine;
 - Present the Minister to publicize group list and diseases list that need quarantining in each period;
 - Practise quarantining animals and animal products that are exported, imported, temporarily admitted, re-exported and transited at international border gates.
 - c. Regarding control of killing animals; check of veterinary sanitation
 - State management on animal killing, check for veterinary sanitation of animal and animal products; sterilization, detoxication in animal raising establishments, animal killing establishments and animal product processing establishment under the competence regulated by Laws;
 - Operate the control over animal killing, the veterinary sanitation check in animal killing hubs, and animal killing establishments for export.
 - d. Regarding veterinary medicines:
 - Control veterinary medicines registration;
 - Control, organize for checking veterinary medicines in line with legal regulations;
 - Manage the test, experimentation, preparation, production, trade, use of medicines, materials for drug production, microorganism for veterinary purposes; regulate conditions for production and bussiness and directly appraise veterinary drug production and bussiness establishments in the whole nation;
 - Manage the export, import, temporary import, re-export, transit of veterinary drugs, veterinary materials in border gates in accordance with the legal regulations
 - Submit the Minister to publicize the list of veterinary drugs, materials allowed for production, business, export, import, circulation and use in Vietnam; drugs list for restricted use or ban in each period in compliance with legal regulations,
 - Manage national reserve of veterinary drugs according to legal regulations,
 - e. Grant, withdraw veterinary certifications, licenses, practice certificates in accordance with the Minister's arrangements.
 - f. Implement agricultural extension in term of veterinary aspects in accordance with Minister's assignments.
6. On science and technology:
- a. Develop programs, plans, scientific research themes, technical advancement application in veterinary professions to submit to the Minister; manage and organize for the implementation of results of scientific research, application of technical advancement on the professional management of the Department.
 - b. Organize the information collection, report synchronization and information management on veterinary profession in line with legal regulations.
7. Take part in developing mechanism, policies for production development, quality improvement and trade promotion of breeding products under the management of MARD.
8. Set up international cooperation programs on veterinary aspects; participate in the negotiations to ink and get admission to the international conventions, organizations related to veterinary field; organize the implementation of international cooperation activities in accordance with the assignments of Minister.

9. Manage some veterinary -related public service delivery and service delivery agencies of MARD in accordance with the assignments of the Minister.
10. To take part into the management on operation of non-governmental organizations and associations on veterinary under the assignments of Minister.
11. Inspect and review the veterinary professions; handle complaints, accusations; fight against corruption, negativeness and settle veterinary violations under competence.
12. Develop and implement PAR Program of the Department in accordance with objectives and contents of the PAR Program in MARD.
13. On personnel and organization management:
 - a. On organization:
 - Plan the development of the network for checking and controlling animal diseases in the whole nation;
 - Manage and steer the veterinary system nationwide in accordance with legal regulations and the MARD decentralization;
 - Manage the uniform, badge, stripe, plate, quarantine cards, inspection card, specialized tools, and infrastructure and distribution regulations of veterinary workers;
 - b. On staffing work:
 - Take part in training, retraining courses to improve the professions and qualifications for veterinary cadres and civil servants and people who make involvement in the veterinary jobs.
 - To perform the salary regulations and policies, schemes for treatment, awards and disciplines for cadres and civil servants under the management of the Department.
14. Manage collection, use of charges and fees in accordance with the laws; manage financial sources, property and other resources funded; organize the implementation for allocated budget as regulated.
15. Undertake other tasks assigned by the Minister.

Article 3. Apparatus Organization

1. The Department Leadership:

The Department leadership includes the Director and Deputies appointed by MARD Minister as regulated,

The Director is responsible for steering all activities of the Department, responsible in front of MARD Minister and the Laws for the Department's activities and assigned tasks.

The Deputies are responsible for assisting the Director and responsible in front of the Director and the Law for the performance of assigned tasks. The numbers of Deputies do not exceed 3 and in case of exceeded numbers, it is necessary to report to the Minister.

2. The Department's management machinery:

- a. Administrative and Organizational Office;
- b. Finance Office;
- c. Planning Office;
- d. Inspection and legal Office
- e. Veterinary Epidemic Office;
- f. Animal Quarantine Office;
- g. Veterinary Medicine Office;
- h. Standing Office in Hochiminh City.

3. Affiliated Agencies:

The Director of Veterinary Department develops the proposals for restructuring existing affiliated agencies and identifies staffing needs in order to submit to the Minister for decision prior

to December 30th, 2003. When the Minister has not made any new decisions, existing service delivery agencies of Veterinary Department still operate in accordance with current regulations.

The Director of Veterinary Department specifies functions, tasks of offices, sections; develops working Regulations of the Department to submit to the Minister of approval for implementation organization.

Article 4: Operation effects

This decision comes into force after 15 days from the issuance on the Government Gazette, replacing Decision no 875/NN – TCCB/ QD dated June 24th, 1996 of MARD Minister specifying the functions, tasks and authorities and organizational apparatus of Veterinary Department and other previous regulations the run counter to this Decision.

Article 5: Operation responsibilities

The Director of Veterinary Department, Director of OMARD, Directors of Departments, Chief Inspector, Heads of Provincial and city People’s Committees and Heads of agencies, units under the management of MARD are responsible for putting this Decision into operation.

**MINISTER OF MINISTRY OF
AGRICULTURE AND RURAL DEVELOPMENT.**

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